



December 2, 2002

**MEETING NOTICE FOR  
MEMBERS AND GUESTS OF THE  
DIVISION OF THE STATE ARCHITECT (DSA)  
ADVISORY BOARD**

A public meeting of the Division of the State Architect Advisory Board will be held on:

**Thursday, December 12, 2002**

9:30 a.m. to 4:00 p.m.

at the

Ernesto Galarza Elementary School  
1610 Bird Avenue, San Jose, CA 95125  
(408) 535-6671

**AGENDA**

<b><u>TAB</u></b>	<b><u>TIME</u></b>	<b><u>ITEM</u></b>	<b><u>PAGE</u></b>
	9:30 a.m.	Call to Order – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>• Opening remarks and general introductions</li><li>• Introduce Richard Skaff</li></ul>	
	9:45 a.m.	*TOUR OF THE SCHOOL BY BILL GOULD <i>FEATURING</i> "ART IN ARCHITECTURE"	
<b>2</b>	10:45 a.m.	<b>DSA Advisory Board Quarterly Meeting Report</b> September 13, 2002 – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>• Approval of Meeting Minutes ..... (Attached)</li><li>• Chair Election – Report from Nominating Committee<ul style="list-style-type: none"><li>- Jo Ann Koplin, Charles Higuera</li></ul></li></ul>	
<b>3</b>	11:00 a.m.	<b>Building Standards Committee</b> October 10, 2002 – <b>Tom Shih, Chair</b> <ul style="list-style-type: none"><li>• Meeting Notice and Agenda.....</li><li>• Meeting Report..... (Attached)</li></ul>	1
<b>4</b>	11:20 a.m.	<b>Inspector Committee</b> October 10, 2002 – <b>Dennis Shallenberger, Chair</b> <ul style="list-style-type: none"><li>• Meeting Notice and Agenda.....</li><li>• Meeting Report..... (Attached)</li></ul>	38
<b>5</b>	11:40 a.m.	<b>Delivery Systems Committee</b> October 24, 2002 – <b>Rich Henry, Chair</b> <ul style="list-style-type: none"><li>• Meeting Notice and Agenda.....</li><li>• Meeting Report..... (Attached)</li></ul>	107

**\*\*Catered Lunch Break \*\***  
**12:00 noon – 1:00 p.m.**

<b><u>TAB</u></b>	<b><u>TIME</u></b>	<b><u>ITEM</u></b>	
<b>6</b>	1:05 a.m.	<b>Excellence in Public Buildings Committee</b> October 29, 2002 – <b>Charles Higuera, Chair</b>	
		• Meeting Notice and Agenda.....	177
		• Meeting Report..... (Attached)	
	1:25 a.m.	<b>Universal Design Desk Manual Review</b> November 13, 2002 – <b>Gale Bate, Chair</b>	
<b>7</b>	1:45 a.m.	<b>Policies and Procedures Committee</b> July 30, 2002 – <b>Lowell Shields, Chair</b>	
		• Meeting Notice and Agenda.....	222
		• Meeting Report.....	224
<b>8</b>	2:05 a.m.	<b>Safety and Emergency Response Committee</b> July 30, 2002 – <b>Jo Ann Koplin, Chair</b>	
		• Meeting Notice and Agenda.....	228
		• Meeting Report..... (To be inserted)	
	2:25 a.m.	<b>Legislative Update – Bruce Magnani</b>	
	2:30 a.m.	<b>State Architect’s Report – Stephan Castellanos</b>	
	3:00 a.m.	<b>Executive Director’s Report – Patricia Heerhartz</b>	
	3:15 a.m.	<b>Update on C.A.S.H. Conference – Elena Tarailo</b>	
<b>9</b>	3:25 p.m.	<b>Schedule Upcoming Meetings</b> (calendar provided).....	235
		DSA Advisory Board Quarterly Meeting (Scheduled dates for)	
		• March 20__ June 19__ September 18 & 19__	
		Universal Design Advisory Board Quarterly Meeting (Scheduled date)	
		• January 10, 2003	
<b>10</b>	3:40 p.m.	<b>Information Items</b>	
		- Universal Design Advisory Board (UDAB) Roster.....	239
		- Meeting Notice and Agenda from (UDAB).....	243
		- 2002 DGS Legislative Summary.....	250
		- Article from the San Francisco Chronicle.....	298
		- Updated Board Roster.....	302
		- AB16 Advisory Committee Meeting Information.....	307
	3:50 p.m.	<b>New Business</b>	

4:00 p.m. **Good of the Meeting**  
**Comments from the Board and Audience**  
**Adjournment**

If you are a Board member and unable to attend this meeting, please notify Dan **within 48 hours** of receipt of this agenda. Any questions may be directed to either myself at (916) 445-1304 or Dan Rasmussen at (916) 327-7230.

Sincerely,

Patricia A. Heerhartz  
Executive Director  
DSA Advisory Board

**Note to Interested Parties and Members of the Public:** All meals are pre-ordered. Please contact Dan Rasmussen 916) 327-7230 by December 2, 2002 for further information. (Board members excluded)

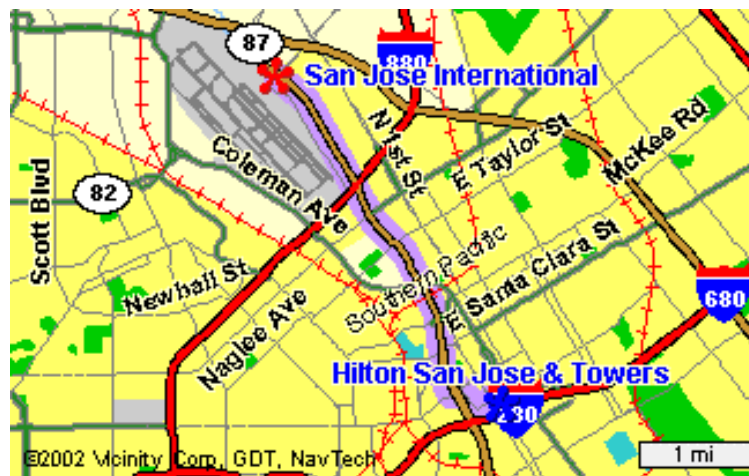
**Reminder:** Please call (916) 327-7230 on Wednesday, December 11, 2002 **after 3:00 p.m.** to confirm that the meeting will take place as scheduled. The recording will verify the meeting date, time, and location.

**Driving Directions from San Jose Airport to the Hilton Hotel**

**TAKE GUADALUPE EXPRESSWAY SOUTH TO THE PARK AVENUE/SAN CARLOS EXIT. TURN LEFT ON PARK AVE, AT SECOND STOP LIGHT TURN RIGHT ONTO ALMADEN BLVD. GO ONE BLOCK AND ON THE LEFT IS THE HILTON.**

Distance from hotel: 4 mi.

Drive time: 5 min.



## **Driving Directions from the Hilton Hotel to Ernesto Galarza Elementary School**

BEGIN AT HILTON SAN JOSE & TOWERS ON **S ALMADEN AVE.**

TURN **LEFT** ON **BALBACH ST.**

TURN **LEFT** ON **S ALMADEN BLVD, VINE ST.**

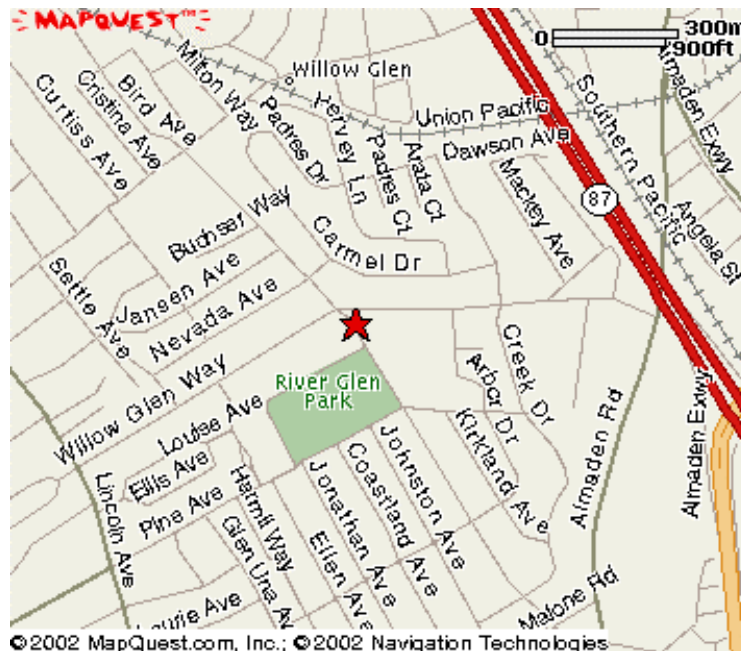
CONTINUE ON **VINE ST.** THEN

TURN **RIGHT** ON **WILLOW ST.** AND THEN

TURN **LEFT** ON **BIRD AVE.**



## **Driving Directions to Ernesto Galarza Elementary School**



**continued....**

